



Radin Mas Primary School

A School Where All Work Hard, Play Hard and Make A Mark

Jan 2022 - Notification for Parents and Guardians (Primary 2 – 6)

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A. THE WEEKS AHEAD

Date	Event Description
Tues, 04.01.2022	P1 report to school P1 Orientation and Camp
Wed, 05.01.2022	P2 - 6 report to school
Fri, 07.01.2022	Return of report books to Form Teachers for P2 to P6 students
Fri, 14.01.2022	Start of P3 Modular CCA P6 Parent-Teacher Meeting
Fri, 21.01.2022	P2 Camp P5 Parent-Teacher Meeting
Wed, 26.01.2022	Chingay Assembly
Fri, 28.01.2022	P4 Parent-Teacher Meeting
Mon, 31.01.2022	Chinese New Year Celebration Note: School functions from 7.45am to 10.30am

B. FROM THE PRINCIPAL'S DESK

Wishing all parents, guardians, students and staff a wonderful 2022 ahead!

2021 was another challenging year for us as a nation and also in Radin Mas Primary School. It is a year characterized by multiple inconveniences and disruptions as we navigated the demands of Covid-19 as a school. However as a school, I am heartened as we were able to see a silver lining in our struggles as we took advantage of these challenges to shape grit, resilience and relay optimism. We have done well as a school in 2021, and this is not only seen in our PSLE results but also in our ability to still push growth and development in all our students. In short, we were still able to work hard, play hard and make a mark. For that, I am immensely proud of the efforts of our staff and students and also thankful to the roles played by our parents and guardians in partnering the school



as we pivoted, adjusted and modified our programmes and approaches to still push forth a quality holistic education for all our students.

2022 may also usher in uncertainties, but I am confident that the school is again ready to put up a strong united front to manage all these uncertainties and still provide ample platforms and opportunities for our students to flourish. Let us continue to work together in 2022 and to seize on the challenges brought about by COVID-19 to shape resilience, positivity and growth to allow each Radin Mas student to shape their own Radin Mas Story for 2022!

Stay safe and positive always!

C. SAFE MANAGEMENT MEASURES FOR SCHOOL REOPENING

We will ensure that safe management measures are in place to keep our students safe:

- Daily temperature-taking and screening for flu-like symptoms will continue to be carried out for all students and staff. In addition, students and staff who are unwell will be required to stay away from school.
- Students and staff are required to wear their masks. Students are to bring to school a clean, resealable bag, with their name clearly labelled, to keep their mask during PE lessons and recess.
- Students will practise frequent hand-washing throughout the school day and practise wipe down of tables and shared equipment after use.
- Students and staff are not to enter the school if they are on Isolation Order (IO) or Stay Home Notice (SHN).
- The school will clean high-touch surfaces more frequently and disinfect the premises daily.
- Intermingling across classes and levels will be minimised.
- There will be fixed exam-style seating in classrooms and spaced seating in canteens or alternative venues.
- We will stagger recess and dismissal timings to reduce congestion. We would also like to encourage all students to bring packed food from home for recess so as to ease the queue at the canteen stalls and that they will also have sufficient time to finish their food.
- Parents may replace faulty TraceTogether tokens for your child(ren) / ward(s) from any Community Centre/Club. Details can be found at token.gowhere.gov.sg.
- Students must bring their TT token and thermometer daily. Parents/Guardians are encouraged to reiterate these expectations to their child/ward and to view this as a key aspect of personal and social responsibility.

D. CURRICULUM TIME

The 2022 RMPS school schedule will be as follows:

DESCRIPTION	LEVEL	MON	TUE	WED	THU	FRI
Arrival Time	P1 – P6	7.35 am				
Staggered Dismissal Time	P1	1.00 pm				12.45 pm
	P2	1.10 pm				12.55 pm
	P3 and P4	1.20 pm				1.05 pm
	P5 and P6	1.30 pm				1.15 pm
After School Programmes	P3 – P6	P4 – P6 CCA (2.15 pm – 4.15 pm)	Remedial Lessons (for selected students)	CCA (for selected students) (2.15 pm – 4.15 pm)	Remedial Lessons (for selected students)	Semester 1 P3 Modular CCA (1.45 pm – 3.45 pm)

Recess and Snack Break Time

SEMESTER 1, 2022			
LEVEL	RECESS	SNACK BREAK	STAGGERED LUNCH ON MONDAY BEFORE CCA
PRIMARY 1	10.15 am – 10.45 am	12.15 pm – 12.30pm	Not Applicable
PRIMARY 2	9.45 am – 10.15 am	12.15 pm – 12.30pm	Not Applicable
PRIMARY 3	8.45 am – 9.15 am	12.15 pm – 12.30pm	Not Applicable
PRIMARY 4	11.15 am – 11.45 am	9.15 am – 9.30pm	1.30 pm – 2.00 pm
PRIMARY 5	9.15 am – 9.45 am	12.15 pm – 12.30pm	12.15 pm – 12.45 pm
PRIMARY 6	10.45 am – 11.15 am	9.15 am – 9.30pm	12.45 pm – 1.15 pm

Visitor Management

The school has embarked on SafeEntry to manage entry and exit of staff and visitors. This will be carried out on top of our existing visitor management measures. All visitors to the school would still need to declare their travel history and have their temperature taken at the guard house before entering the school.

E. DEVELOPING POSITIVE HABITS

(Mr Chua Wee Nam/ HOD Student Management)

RMPS believes in the importance of inculcating strong values and a sense of personal responsibility and self-discipline. These values and dispositions are essential for a child's pursuit of excellence in all areas.

Our school rules and expectations are found in our school website and we encourage you to go through them with your children. We would like to highlight these key points:

1. Respect and Graciousness. At home and in school, these values are the foundation that we want all children to develop and live out. Encourage your children to show respect in deed and word to their peers and school staff. Remind them to be gracious by putting the needs of others ahead of self.
2. Responsibility. We want our students to exercise ownership of the things they do and have. Encourage your children to pack their own school bags each night. Being responsible also means one values time: it shows respects to others when one is on time. Students are expected to report to their respective assembly areas by 7.40 am every day for flag raising. We encourage students to arrive in school earlier so that they have time to settle down at their seats and start the day by reading a storybook. Please note that habitual tardiness and absence from school, CCA or school events will affect a student's Conduct Grade.
3. Students are discouraged from bringing smart devices such as mobile phones to schools. Devices are to be turned off during curriculum hours, unless permission is given by teachers. Students are only allowed to use their devices to make personal calls **after school**, and only at the canteen or the foyer. Parents seeking to contact their children during curriculum hours should call the school line.
4. Students must wear their school uniform in accordance to the dress code. An integral part of the Radin Mas uniform is the student's nametag. It helps staff to quickly identify and address students by name. The nametag should be placed above the school crest on the uniform. Please refer to the Students' Handbook for rules about the school uniform and the placement of the nametag. Due to the current Covid situation, students are allowed to report to school daily in PE attire.
5. Students are expected to report to school with neat and tidy hair. Girls' hair accessories must be either black or dark blue. Girls' hair that reaches the uniform's collar must be tied up neatly. Boys' hair must be kept short and neat at the back and sides. Hairstyles such as undercut are not permitted. Students should not dye their hair.

F. PRE-MORNING ASSEMBLY ACTIVITIES

(Mrs Doreen Foo, YH LP, Mdm Wong Pauline, YH MP, Mdm Malar Vizhi YH UP)

In line with developing the students holistically, the following pre-morning assembly activities would be in place for 2022 from 7.15 am to 7.35 am daily. As part of the school's Bilingual Reading Programme, RMPS would like to promote a love for reading in our students in order to raise their language proficiency. Therefore, students will need to bring an English Language story book on Mondays and Tuesdays, and a Mother Tongue Language story book on Wednesdays and Thursdays, for reading before morning assembly.

Friyay!@RMPS is a new initiative which focuses on strengthening bonds and building friendships through play. Students will be allowed to play educational games like Chess, Rubik's cube, Traffic Rush, Boggle, Scrabble, Snakes & Ladders and Reversi before morning assembly. Please note that electronic devices will not be allowed. Students are responsible for the personal games that they bring to the school on Fridays. We seek your strong support and partnership in this initiative to develop responsibility in our students.

Days	Activities
Monday	Bilingual Reading Programme (English Language)
Tuesday	Bilingual Reading Programme (English Language)
Wednesday	Bilingual Reading Programme (Mother Tongue Language)
Thursday	Bilingual Reading Programme (Mother Tongue Language)
Friday	Friyay! @ RMPS

G. BILINGUAL READING PROGRAMME

(Mdm Lee SW, HOD MTL)

As part of the school's Bilingual Reading Programme, the MTL Department has subscribed to ETutor iReading Leveled eBook by e-Com Digital International Pte Ltd. The Chinese Language teachers will assign e-readers for their students to read regularly and students are required to do an online assignment upon completion of the reading task. These e-Readers will enable the students to read independently with confidence, great interest and ease.

Your child can access these e-readers by logging in to website: www.ezhishi.net OR downloading mobile APP to your iPad/iPhone/Android Tablet/ Smart Phone for convenient log in. The CL teacher would be informing your child the username and password to log in.

We hope to work in partnership with you to help your child develop a joy in reading Chinese storybooks.

If you encounter any technical issue in accessing Ezhishi portal, you may contact the Ezhishi helpdesk at 6742 7555 or email to service@ecombay.com.

H. USAGE OF PERSONAL DATA

Under the Personal Data Protection Act (PDPA), photograph(s) and video image(s) of an individual are considered personal data.

This is to notify parents/ guardians that photograph(s) or video image(s) of students and parents/ guardians of RMPS may be captured during school activities and events such as classroom lessons, CCA, school camps, Achievement Day, etc. The school may use and publish such photographs and/ or video recordings in school publications, website, social media channels, and other communication channels. However, these photographs and/ or video images will not be released to any third party without the individual's consent. If parents/ guardians wish to opt-out and not allow your child's/ ward's photos to be used, kindly inform the school through your child's/ ward's Form Teachers.

I. SAFETY & SECURITY

(Ms Gracia Tye, Admin Manager, Mr Ho Choong On, Operations Manager)

I1 SCHOOL'S GATES OPENING HOURS

The opening hours for the gates on **official school days** are as follows:

Description / Day		Main Gate (Gate #2)	Bukit Purmei Side Gate (Gate #1)	Lower Delta Side Gate (Gate #3)
		Time		
Daily Arrival	Mon - Fri	6.45 am - 7.45am	6.45 am - 7.45am	7.15 am - 7.45am
Daily Dismissal	Mon - Thu	1.45 pm - 2.30 pm	12.55 pm - 2.00 pm	
	Fri	1.30 pm - 2.15 pm	12.40 pm – 1.30 pm	
Dismissal After CCAs	Mon	4.30 pm - 5.00 pm	4.00 pm - 4.45 pm	
Dismissal After CCA (Chinese Orchestra)	Wed	5.30 pm - 6.00 pm	5.30 pm - 6.00 pm	-

If you need to come to the school for other purposes, e.g. to buy school books, or for appointments with school staff, please call the phone number indicated on the signage at the main gate, for assistance.

I2 SEASON PARKING IN RMPS

All carpark lots in the school have been reserved for season parking holders. Due to limited lots available, the school may not be able to provide sufficient visitor parking to parents. The school seeks your cooperation to park at Blk 108 and Blk 112, and enter the school via the Bukit Purmei Avenue side gate and proceed immediately to the Security Guard Post for visitor's registration. We appreciate your understanding.

I3 TRAFFIC MATTERS

Students Alighting Along Lower Delta Road at Arrival

If you drive your child(ren)/ ward(s) to school in the morning, please do not allow him/ her/ them to alight along the Lower Delta Road and/ or Bukit Purmei Avenue as it poses a danger to him/ her/ them and other road users and is a hindrance to smooth traffic flow. Please drive into RMPS via Bukit Purmei Avenue so that your child(ren)/ ward(s) can alight at the foyer safely. We seek your understanding and cooperation to ensure his/ her/ their safety and well-being, as well as to be socially responsible by playing your part to prevent traffic congestion along Lower Delta Road and Bukit Purmei Avenue.

Strictly For Drop Off And Pick Up At The School Foyer

To facilitate the smooth flow of vehicles driving into RMPS for students to alight at arrival and for parents to pick up him/ her/ them at dismissal, please take note of the "STRICTLY FOR DROP OFF AND PICK UP" sign at the foyer. If you drive your child(ren)/ ward(s) to school, please ensure that his/ her/ their bags are with them so that he/ she/ they can alight quickly on his/ her/ their own, at the foyer. This will ease traffic congestion leading into RMPS and minimise the wait time of other parents who are also driving their child(ren)/ ward(s) to school. Similarly, if you drive to school to pick up your child(ren)/ ward(s) at the foyer, he/ she/ they should board the vehicle quickly and minimise the wait time of other parents who also drive to school to pick up their child(ren)/ ward(s).

No Right Turn

Please take note of the "NO RIGHT TURN" sign in front of the school. Parents/ Guardians are not allowed to make a right turn upon exit from the school on Mondays to Fridays from 6.45 am to 7.45 am.

Parking Along Bukit Purmei Avenue at Dismissal

If you pick up your child(ren)/ ward(s) after school by car, please park at the HDB carparks at Blk 108 and Blk 112, and walk to the Bukit Purmei side gate to wait for him/ her/ them. Alternatively, you may time your arrival after 1.45 pm so that you can drive into RMPS after the school buses have left. Please refrain from parking your vehicles along Bukit Purmei Avenue as it poses a danger to other road users and is also a hindrance to smooth traffic flow. We seek your co-operation and understanding to alleviate the inconvenience to the Bukit Purmei Avenue community, caused by illegal parking along the road, leading to traffic congestion.

J. ADMINISTRATIVE MATTERS

J1 EARLY DISMISSAL OF STUDENTS

If there is a need for your child(ren)/ ward(s) to be dismissed early from school for valid reasons, please inform his/ her/ their Form Teachers at least one day in advance and make arrangements for him/ her/ them to be picked up by an adult. Please note that the school will not allow your child(ren)/ ward(s) to go home on his/ her/ their own before dismissal, in the absence of an accompanying adult. The adult designated to pick up him/ her/ them must sign him/ her/ them out at the General Office.

J2 DELIVERY OR COLLECTION OF PERSONAL BELONGINGS DURING OR AFTER SCHOOL HOURS

RMPS aims to cultivate our students as responsible and independent persons who take personal responsibility for his/ her/ their own belongings. Forgetfulness is common amongst students and is a sign that they lack personal responsibility. This must be addressed as it causes inconvenience to others when assistance is required to deliver or collect his/ her/ their belongings. We seek the understanding and cooperation of all teachers and parents/ guardians to reinforce this important expectation of personal responsibility.

Home-school partnership will be critical in this endeavour to inculcate personal responsibility in our students. We will remind teachers not to ask students to call home and request for the delivery of items they have forgotten to bring to school. Together, teachers and parents must message to the students that they must take personal responsibility and face the consequences of their actions or non-actions. However, we recognize that some items, e.g. wallets, spectacles or medication, are critical for our students. Therefore, the school will only facilitate delivery of critical items if necessary. In addition, students will only be able to retrieve items left in the classrooms on the next school day.

J3 BIRTHDAY CELEBRATIONS

While we acknowledge the joy children have in celebrating their birthdays with their peers, this practice may pose a challenge to the school, in ensuring the hygiene standards of the food brought in and the well-being of our students, some of whom have specific food allergies. This practice may also lead to undesirable expectations amongst our students, which may in turn, result in unnecessary pressure on their parents. Birthday celebrations in school are not allowed. We seek your understanding and cooperation to partner the school in this matter.

J4 COLLECTION OF SCHOOL FEES AND OTHER PAYMENTS

The General Office has set aside a period of time each week for parents to make payments personally. Please adhere to the following stipulated times if you would like to make payments to the school:

DAY	TIME
Tue, Wed & Thu	11.30 am – 12.30 pm

J5 ACCESSIBILITY OF SCHOOL BOOKSHOP TO PARENTS/ GUARDIANS

For the safety and security of our students, and also to facilitate a smooth purchase flow at the School Bookshop, we have issued instructions to our Security Officers to allow parents access to the School Bookshop only during stipulated times. Please adhere to the following stipulated times if you would like to purchase items personally from the School Bookshop.

DAY	TIME
Mon - Fri	1.45 pm – 3.00 pm

K. CHINESE NEW YEAR CELEBRATION

(Mdm Lee SW, HOD MTL)

The school will celebrate Chinese New Year on Monday, 31.01.2022. On that day, students will be in school from **7.45 am to 10.30 am (with staggered dismissal timing for each level)**. They are encouraged to bring mandarin oranges to school to greet their teachers.

There will be no recess for the students that day so your child/ward is strongly encouraged to have his/her breakfast before coming to school. However, all students will still have snack time at 9.15am and your child/ward could bring a healthy snack that day.

If your child does not take the school bus home, kindly make your own transport arrangements. **Do also ensure that your child reports to school in school uniform for the celebration.**

Please take note of the staggered dismissal schedule as follows:

LEVEL	DISMISSAL TIME
P1	10.00 am
P2	10.10 am
P3 & P4	10.20 am
P5 & P6	10.30 am

L. P2 CAMP

(Mr Idham Anis Ashiblie, HOD PE/CCA/Aes)

As part of the school's Learning for Life Programme, Growth Mindset, Resilience, Independence and Teamwork or G.R.I.T @ RMPS experience, all Primary 2 students will participate in a class-based "My First Outdoor" camp. This camp aims to equip our students with the necessary knowledge, skills and attitudes to connect with and explore the natural and urban environments safely and confidently.

The P2 camp will be conducted within the school. Students will be learning fundamental outdoor education skills such as identification of places and buildings using pictorial charts/maps. Through the use of ICT, they will identify landmarks around the school and learn more about the green spaces in the surrounding neighborhood such as Mount Faber and Henderson Waves and hence cultivating a sense of belonging and familiarity to the neighborhood. Students will also engage in team-building activities to experience working together as a team to achieve a goal.

Through participating in the camp, students will be able to develop ruggedness and resilience through outdoor experiences, forge camaraderie and instill values of teamwork and individual responsibility, and enhance their sense of adventure and curiosity with the outdoors. We hope that our students will adopt a positive attitude towards adventure and challenging activities and lead a healthy lifestyle for life.

Every student is required to participate in the camp. Students who are unable to attend the camp, due to valid medical reasons, must submit a letter of excuse with supporting document(s) to their Form Teacher.

The details of the P2 camp are as follows:

Date	Friday, 21.01.2022
Time	Assemble at respective classroom by 7.35 a.m. Dismiss from school at 12.55 p.m.
Venue	Radin Mas Primary School
Attire	PE attire and school shoes
Things to Bring	Small bag, storybook, thermometer, token, water bottle, colour pencils, pencils, scissors, glue, clipboard, money/food for recess and snacks for snack time.

* Please acknowledge that you have received this information via Parents Gateway by **Fri, 07.01.2022**. If you are not able to submit your reply through the Parent Gateway, please fill in the attached Acknowledgement Slip and submit the hard copy to your child's/ ward's Form Teacher, by the same date.

M. P3 MODULAR CCA

(Mr Idham Anis Ashiblie, HOD PE/ CCA/ Aes)

As part of holistic education, our P3 students will be attending Modular CCA sessions in Semester 1, 2022. To adhere to the safe management measures, our Modular CCA sessions are class-based and there will be no intermingling between students from different classes. The objectives of Modular CCAs are to provide our students with further exposure in sports, performing arts and visual arts and also serve as a platform for them to discover their interests and talent in 'alternative CCAs' not offered by the school.

The details of P3 Modular CCA are as follows:

Date	9 Friday sessions, commencing 14.01.2022
Time	1.45pm – 3.45pm
Venue	Upper ISH & School Hall – Wushu Dance Studio and PAL Room – Creative Percussion Respective Classrooms – Chinese Ink Painting

SESSION	DATES	3A	3D	3I	3M	3N	3R
1	14-Jan	Wushu	Wushu	Creative Percussion	Creative Percussion	Chinese Ink Painting	Chinese Ink Painting
2	21-Jan	Wushu	Wushu	Creative Percussion	Creative Percussion	Chinese Ink Painting	Chinese Ink Painting
3	28-Jan	Wushu	Wushu	Creative Percussion	Creative Percussion	Chinese Ink Painting	Chinese Ink Painting
4	18-Feb	Chinese Ink Painting	Chinese Ink Painting	Wushu	Wushu	Creative Percussion	Creative Percussion
5	25-Feb	Chinese Ink Painting	Chinese Ink Painting	Wushu	Wushu	Creative Percussion	Creative Percussion
6	4-Mar	Chinese Ink Painting	Chinese Ink Painting	Wushu	Wushu	Creative Percussion	Creative Percussion
7	25-Mar	Creative Percussion	Creative Percussion	Chinese Ink Painting	Chinese Ink Painting	Wushu	Wushu
8	8-Apr	Creative Percussion	Creative Percussion	Chinese Ink Painting	Chinese Ink Painting	Wushu	Wushu
9	22-Apr	Creative Percussion	Creative Percussion	Chinese Ink Painting	Chinese Ink Painting	Wushu	Wushu

Once our P3 students have completed their Modular CCAs at the end of Semester 1, they will attend an orientation session in May for a glimpse of what is to be expected for the 16 CCAs offered in RMPS. They will then indicate their 3 choices of CCAs offered by the school in the online Option Form in June. The school will ensure that every P3 student will be assigned a CCA within their 3 choices. Do note that the choices made will not follow any sequential or preferential order and allocation of CCA will be based on availability of each CCA.

To summarise, P3 students will participate in 3 modular CCAs in Semester 1 and begin their regular CCA from Semester 2 onwards. The school will arrange transport for those taking the school bus home.

* Please acknowledge that you have received this information via Parents Gateway by **Fri, 07.01.2022**. If you are not able to submit your reply through the Parent Gateway, please fill in the attached Acknowledgement Slip and submit the hard copy to your child's/ ward's Form Teacher, by the same date.

N. P2-6 PARENT-TEACHER MEETINGS

(Mrs Doreen Foo, YH LP, Mdm Wong Pauline, YH MP, Mdm Malar Vizhi, YH UP)

As part of our on-going efforts to work in close partnership with parents to better support our students in their educational journey, RMPS will be conducting online Parent-Teacher Meetings. The objectives of the meeting are to share with parents on:

- the changing education landscape;
- the respective level's holistic programmes for the year;
- the importance of home-school partnership;
- the expectations of teachers in the classroom.

The schedule for the respective levels is shown in the table below.

LEVEL	PRIMARY 2	PRIMARY 3	PRIMARY 4	PRIMARY 5	PRIMARY 6
Date	18.02.2022 (Friday)	11.02.2022 (Friday)	28.01.2022 (Friday)	21.01.2022 (Friday)	14.01.2022 (Friday)
Zoom Details	It will be sent out through Parents' Gateway 3 days prior to the respective session.				
3.00 pm	Principal's Address – School Directions				
3.15 pm	Year Head's Address – Level Programme Academic Heads' Address – Curriculum Matters				
4.10 pm	Break				
4.15 pm	Form Teacher's Address – Class Focus				
4.45 pm	End of session				

O. P4 TO P6 CO-CURRICULAR ACTIVITIES

(Mr Idham Anis Ashiblie, HOD PE/ CCA/ Aes)

The first CCA session will begin on **Monday, 7 February 2022 from 2.15 p.m. to 4.15 p.m.** More details on CCA will be provided at a later date.

P. PHOTO-TAKING FOR P6 STUDENTS FOR THE SCHOOL SMART CARDS (SSC)

(Ms Gracia Tye, Admin Manager)

The TransitLink Pte Ltd will be conducting the annual photo-taking exercise for all P6 students for the issue of the SSC on **Tues, 15.02.2022**. The photo-images captured for P6 students will be used for the printing of Secondary SSCs when they progressed to Secondary One in 2023. Students are to wear their school uniform for the photo-taking session.

Prepared by



Ms Gracia Tye
Administration Manager

Endorsed by



Mr Muhammad Farizal Umar
Principal

**P2 CAMP
Acknowledgement Slip
Reply by Fri, 07.01.2022**

I have read **Item L** of the January 2022 Notification for Parents/ Guardians and have taken note of the contents.

Name of Child: _____ Class: _____
Name of Parent: _____ Contact No: _____
E-mail Address: _____



**P3 MODULAR CCA
Acknowledgement Slip
Reply by Fri, 07.01.2022**

I have read **Item M** of the January 2022 Notification for Parents/ Guardians and have taken note of the contents.

Name of Child: _____ Class: _____
Name of Parent: _____ Contact No: _____
E-mail Address: _____

