



Radin Mas Primary School

A School Where All Work Hard, Play Hard and Make A Mark

APR 2019 - Notification for Parents and Guardians

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A. THE WEEKS AHEAD

Date	Event Description
Sat, 06.04.2019	RMPS Family Day 2019
Mon, 08.04.2019 – Wed, 10.04.2019	P4 PL-MDPW*
Thu, 11.04.2019	P4 PL-MDPW* Annual Health Visit by School Health Service P6 NAPFA#
Fri, 12.04.2019	P4 PL-MDPW* Annual Health Visit by School Health Service
Mon, 15.04.2019	Annual Health Visit by School Health Service
Tue, 16.04.2019	Annual Health Visit by School Health Service P4 NAPFA#
Wed, 17.04.2019	Annual Health Visit by School Health Service
Thu, 18.04.2019	Annual Health Visit by School Health Service P3 Camp
Fri, 19.04.2019	Public Holiday – Good Friday
Mon, 22.04.2019	Annual Health Visit by School Health Service Semestral Assessment 1 – Oral
Tue, 23.04.2019 – Thu 25.04.2019	Semestral Assessment 1 – Oral
Wed, 01.05.2019	Public Holiday – Labour Day

* Personalised Learning through Multi-Disciplinary Project Work

National Physical Fitness Assessment

B. APPEAL FOR RMPS ARTEFACTS FOR HERITAGE GALLERY

(Mr Low MC, VP (Acad))

As you may have been aware, the RMPS Heritage Gallery has been set up in Term 4 2018. We aim to cultivate a sense of identity and belonging in students through understanding of the school's history via the Heritage Gallery. It also allows RMPS to document and disseminate the important milestones of the school, its history as well as our illustrious alumnus. We are appealing to all parents who are in possession of any RMPS artefacts to contribute to our artefact collection. You can drop off your items in the General Office attention to Mr Low. Do indicate your name and contact number when you drop the items off. We sincerely thank you in advance for your contribution.

C. P3 CAMP

(Mr Idham AA, HOD PE/CCA/Aes)

The P3 Camp is part of our school's holistic education programme. Therefore, every P3 student is required to attend the camp.

During the P3 Camp, students will learn fundamental outdoor education skills such as packing for camp, basic first



aid and basic navigation. As we continue our efforts in getting our students to explore green areas around our school, the P3 Camp will be conducted at the Southern Ridges, the Hort Park and in school. We would like to assure you that the well-being of our students is of paramount importance and they will be learning these skills in a relatively safe environment. These skills will be useful for our students to build their sense of resilience and confidence to allow them to further maximise their potential.

The P3 Camp will also be interdisciplinary as it will incorporate Outdoor Education with the learning of Math and Science elements beyond the confines of the classroom and the application of these skills in a practical setting at the Hort Park.

Details of Camp:

- Date : Thu, 18.04.2019
- Time : 7.30 am - 3.30 pm
- Venue : Radin Mas Primary School
- Attire : PE Attire and a small bag for their water bottle and items in the packing list
- Things to bring : Packing list will be given in Term 2 Week 2

Please complete the acknowledgement under 'Forms/ Others' in SNAAPP, by **Wed, 03.04.2019**. For non-SNAPP users, please complete the attached Acknowledgement Slip and submit the hard copy to your child(ren)/ ward(s) Form Teachers by the same date.

D. CONVERSATIONAL CL/ ML (CCM) PROGRAMME (For Primary 3 to 5 Students)

(Mdm Lee Sau Wai, HOD MT)

The Conversational CL/ML (CCM) Programme is a school-based post-examination programme for P3 to P5 students, funded by the Ministry of Education. The aims of the CCM Programme are two-fold: to strengthen Singapore's multiracial compact and to enable Singaporeans to have some grounding of functional CL/ ML so that they could more easily pick up the language should they need it for economic or other reasons in adult life. Primary 3 students will be attending the CCM (Beginners) Programme, Primary 4 students will be attending the CCM (Basic Module 1) Programme and Primary 5 students will be attending the CCM (Basic Module 2) Programme.

Primary 3

Student's Mother Tongue	CCM to attend
Chinese Language (CL)	Conversational Malay Language (ML) Programme
Malay Language (ML)	Conversational Chinese Language (CL) Programme
Tamil (TL)/ Non-Tamil Indian Language (NTIL)/ those exempted from Mother Tongue	Must opt to attend either the Conversational CL or Conversational ML Programme Please complete the "Consent Form" for CONVERSATIONAL CL/ ML (CCM) PROGRAMME attached and submit it to the Mother Tongue Teacher by Wed, 10.04.2019.

Primary 4 and Primary 5

As the P4 and P5 students have completed the CCM (Beginners) and CCM (Basic Module 1) respectively, they will continue with the same CCM Language that they have taken in 2018, at a higher level.

Every student is required to purchase a textbook for the CCM programme. The books are available in the School Bookshop from 02.05.2019. Students on financial assistance will be provided with complimentary CCM textbooks and they may collect them from the bookshop during the same period.

Textbook	Cost
P3 Conversational Malay (Beginner)	\$3.20
P3 Conversational Chinese (Beginner)	\$3.30
P4 Conversational Malay (Basic Module 1)	\$3.35
P4 Conversational Chinese (Basic Module 1)	\$3.35
P5 Conversational Malay (Basic Module 2)	\$3.20
P5 Conversational Chinese (Basic Module 2)	\$3.40

* Please ensure that your child/ ward purchase the appropriate textbook before the commencement of the CCM Programme on Thurs, 27.05.2019.

E. P1, P2, P3 AND P5 PERSONALISED LEARNING THROUGH MULTI-DISCIPLINARY PROJECT WORK (PL-MDPW)

(Mrs Doreen Foo, YH LP, Mdm Pauline Wong, YH MP & Mdm Malar Vizhi d/o Govindan, YH UP)

RMPS embarked on PL-MDPW to better engage students and enhance their learning through Self-Directed Learning (SDL) and Collaborative Learning (CoL) activities. Through planned activities facilitated by teachers, the P1 students will be involved in an exciting time of personalized learning through the theme of Pet Ownership in Term 3 Week 2. P2, P3 and P5 students will be allowed to select a theme of their choice to further engender a sense of ownership. We are writing to seek your support and participation in facilitating the week-long PL-MDPW programme as Parent Facilitators.

Parent Facilitators will:

- provide consultation to students on how to search for appropriate information online,
- guide the students to do a presentation on their preferred theme and

Parent facilitators will be required to be in school for the duration of the PL-MDPW week. If you are able to partner us on this exciting journey with RMPS teachers and students as a Parent Facilitator, please complete your response under 'Forms/ Others' in SNAAPP, by **Wed, 22.04.2019**. For non-SNAPP users, please fill in the attached Response Slip and submit the hard copy to your children's/ wards' form teachers by the same date.

The schedule for the briefing session for parent facilitators is as follows:

Level	Date	Time	Venue
P2	Wed, 24.04.2019	5.00 pm	PAL Room
P1, P3 and P5	Wed, 22.05.2019	5.00 pm	PAL Room

Primary 1 Schedule																							
	0800	0815	0830	0845	0900	0915	0930	0945	1000	1015	1030	1045	1100	1115	1130	1145	1200	1215	1230	1245	1300	1315	1330
Mon 08.07.2019	Youth Day Holiday																						
Tue 09.07.2019	Session 1								Recess				Session 2										
Wed 10.07.2019	Session 1				Recess								Session 2										
Thu 11.07.2019	Session 1				Recess								Session 2										
Fri 12.07.2019	Session 1						Recess				Class Presentation												

Primary 2 Schedule																							
	0800	0815	0830	0845	0900	0915	0930	0945	1000	1015	1030	1045	1100	1115	1130	1145	1200	1215	1230	1245	1300	1315	1330
Mon 06.05.2019	Session 1							Recess			Session 2												
Tue 07.05.2019	Session 1						Recess			Session 2													
Wed 08.05.2019	Session 1							Recess			Session 2				Session 3								
Thurs 09.05.2019	Session 1							Recess			Session 2				Session 3								
Fri 10.05.2019	Set-up			Recess			Celebration of Learning				Reflections												

Primary 3 Schedule																							
	0800	0815	0830	0845	0900	0915	0930	0945	1000	1015	1030	1045	1100	1115	1130	1145	1200	1215	1230	1245	1300	1315	1330
Mon 15.07.2019	Recess							Session 1															
Tue 16.07.2019	Session 1							Recess			Session 2				Session 3								
Wed 17.07.2019	Session 1			Recess				Session 2															
Thu 18.07.2019	Session 1							Recess			Session 2												
Fri 19.07.2019	Setting up			Recess			Celebration of Learning																

Primary 5 Schedule																							
	0800	0815	0830	0845	0900	0915	0930	0945	1000	1015	1030	1045	1100	1115	1130	1145	1200	1215	1230	1245	1300	1315	1330
Mon 01.07.2019	Session 1								Recess			Session 2											
Tue 02.07.2019	Session 1										Recess			Session 2									
Wed 03.07.2019	Session 1								Recess			Session 2											
Thu 04.07.2019	Session 1										Recess			Session 2									
Fri 05.07.2019	Setting up			Recess			Celebration of Learning																

F. P5 BRING YOUR OWN DEVICE (BYOD) INITIATIVE

(Mr Saravanan Shanmugam, HOD ICT-Cvrg)

BYOD aims to create a 21st century learning environment in which students will be provided with equitable access to technology for them to become self-directed learners and collaborative team players. In addition, they will also learn how to handle computing devices in a productive and responsible manner. RMPS implemented BYOD at P4 and P5 successfully in 2016. Many students brought their own authorized technology devices and had an exciting time of engaged learning with their friends during the PL-MDPW week.

Once again, we ask for parents' support in allowing P5 students to bring their own authorised technology devices to school to enhance learning in the classroom during their PL-MDPW Week in T3Wk1.

Specifications of Authorized Technology Devices

Laptops, netbooks, eReaders, iPads and android tablets with either Windows or Apple operating systems are permitted on the school's network. The device should have a minimum display screen size of 7.9 inches (diagonal).



In order to connect to the RMPs Segregated Wireless Network (SWN), the device must meet the prerequisite requirements stated in the table below.

Operating System	Windows Vista / 7 / 8, Apple MacOS, Apple IOS or Android
Updated Web Browser	Internet Explorer (Version 9 or newer), Firefox (Version 15 or newer) and/ or Google Chrome. All of these web browsers can be downloaded free of charge.
Software Applications	Microsoft Office 2007 or newer with Microsoft Word, Microsoft Excel and Microsoft PowerPoint

Please ensure that all technology devices are fully charged so that battery life will not affect proper operation during the school day. Please complete your response under 'Forms/ Others' in SNAAPP, by **Wed, 22.04.2019**. For non-SNAAPP users, please fill in the attached Response Slip and submit the hard copy to your children's/ wards' form teachers by the same date.

G. DIRECT SCHOOL ADMISSIONS FOR SECONDARY SCHOOL (DSA-Sec) (For P6 students)

(Mdm Malar Vizhi d/o Govindan, YH UP)

DSA-Sec application will take place from 08.05.2019 to 04.06.2019. In the meantime, students and parents are encouraged to check the MOE DSA-Sec webpage (<https://beta.moe.gov.sg/dsa/>) for information on important dates, the DSA-Sec process, participating schools and their talent areas, at around April 2019.

Details on the schools' programmes, DSA-Sec selection processes, and timelines are also available at the secondary schools' websites and at their open houses (if applicable).

Prepared by

Mdm Siti Hidayatun Nisaa
Administration Manager

Endorsed by

Mr Muhammad Farizal Bin Umar Effendi
Principal

SUMMARY OF DEADLINES				
Item No.	Level	Event Description	Remarks	Deadline
C	P3	P3 Camp	Acknowledgement via SNAAPP or hardcopy	Wed, 03.04.2019
D	P3 – P5	CONVERSATIONAL CL/ ML (CCM) PROGRAMME	Acknowledgement via hardcopy	Wed, 10.04.2019
E	P1, P2, P3 AND P5	P1, P2, P3 AND P5 PERSONALISED LEARNING THROUGH MULTI-DISCIPLINARY PROJECT WORK (PL-MDPW)	Acknowledgement via SNAAPP or hardcopy	Wed, 22.04.2019
F	P5	P5 BRING YOUR OWN DEVICE (BYOD) INITIATIVE	Acknowledgement via SNAAPP or hardcopy	Wed, 22.04.2019

**P3 CAMP
Acknowledgement Slip**

(For non-SNAAPP users, please submit the completed Response Slip to your child(ren)/ ward(s) s' Form Teachers by **Wed, 03.04.2019**)

I have read Item C of the Apr 2019 Notification for Parents/ Guardians and have taken note of the contents.

Name of Child: _____ Class: _____
Name of Parent: _____ Contact No: _____
E-mail Address: _____ Signature _____

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CCM OPTION FORM (For TL Students/ NTIL Students/ Students Exempted From MT)
(Please submit to your child's Mother Tongue Teacher by Wed, 10.04.2019)

NAME OF CHILD/ WARD* : _____ CLASS : _____

I have read the April 2019 Notification and understand that the CCM Programme is compulsory for all P3 students.
I would like my child to attend the

Please put a '✓' in the appropriate box to indicate your option.

- Conversational Chinese Programme.
 Conversational Malay Programme.

NAME OF PARENT/ GUARDIAN* : _____

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PERSONALISED LEARNING THROUGH MULTI-DISCIPLINARY PROJECT WORK (MDPW)
RESPONSE SLIP

(For non-SNAAPP users, please submit the completed Response Slip to your children's/ wards' Form Teachers
By **Wed, 22.04.2019**.)

I am able to volunteer as a **Parent Facilitator** for the Personalised Learning through MDPW programme at :
(Please indicate your preference by ticking in the respective boxes provided)

- P1** (From 09.07.2019 to 12.07.2019)
P2 (From 06.05.2019 to 10.05.2019)
P3 (From 15.07.2019 to 19.07.2019)
P5 (From: 01.07.2019 to 05.07.2019)

Name of Child: _____ Class: _____
Name of Parent: _____ Contact No: _____

**BRING YOUR OWN DEVICE (BYOD) INITIATIVE
RESPONSE SLIP**

(For non-SNAAPP users, please submit the completed Response Slip to your children's/ wards' Form Teachers
by Wed, 22.04.2019)

I have read and will educate my child/ward to adhere to the **RMPS Acceptable Use Policy** for BYOD.

Please indicate with a \checkmark accordingly:

- My child/ ward **will be bringing** his/ her technology device to school, for use during the MDPW week.
- My child/ ward **will not be bringing** his/ her technology device to school, for use during the MDPW week.

Name of Child: _____
Name of Parent: _____

Class: _____
Contact No: _____

P5 RMPS ACCEPTANCE USE POLICY (RMPS AUP) FOR BRING YOUR OWN DEVICE (BYOD)

(Mr Saravanan S/O S, HOD ICT Covering)

The RMPS AUP is an agreement, which outlines the responsibilities for students and parents concerning BYOD. The document addresses concerns and provides guidelines for the proper usage of the technology devices. In order for a student to use his or her technology device in BYOD, parents/ legal guardians must read and acknowledge that they have read the attached RMPS AUP. When a student brings his/ her own devices to school, it is mandatory that he/ she utilise the RMPS Segregated Wireless Network (SWN) only.

We thank you in advance and look forward to your support in making your child's Personalised Learning through MDPW an even more enriching experience.

SWN Guidelines

1. Students must use the school's SWN network and not a cell phone or service provider's data network (e.g. 3G, 4G, LTE) or any other wired or wireless network.
2. They must log into SWN using their wireless ID, and sign in using their assigned username and password.
3. By authenticating and logging into the wireless network, the student agrees to comply with the terms of the user policy.
4. Students must use the SWN only for school-related activities and not tamper with the network outlets in any way.
5. Students should be considerate and not engage in actions or activities that interfere with the functions of the systems, cause congestion to the network or interfere with the work of others.
6. Students are responsible for abiding by the guidelines set out in this AUP.
7. Students may access social media for educational use in accordance with their teacher's approved plan.
8. Students who disregard this policy and its accompanying procedures may have their user privileges suspended or revoked, and disciplinary action taken against them.

Students must respect and protect the privacy of others by doing the following:

1. Use only assigned network and user accounts.
2. Seek a file's owner's permission for using or altering his/ her file.
3. Refrain from distributing private information about others or themselves.
4. Using the camera function only with the permission of the teachers and upon permission granted by the subject of the photo or video.

Students must respect and protect the intellectual property of others by doing the following:

1. Seek permission and acknowledge the owners of the materials in their presentation.
2. Report any copyright infringement; do not assist or participate in such activities.
3. Respect the rights of others by complying with all the school policies regarding the protection and use of intellectual property.
4. Ask for permission if they need to install any software in the local hard disk or server drives.
5. Comply with the guidelines of any third party organization that the School may from time to time agree to adopt for its implementation.

Failure by users to observe the abovementioned policies may result, whether directly or indirectly, in the school being involved in claims and/ or suffering damages, losses and expenses. A user shall indemnify the school and its officers for any such claims, damages, losses and expenses resulting from the user's failure to observe any of the above stated policies.

Students must respect and practise the principles of online community by doing the following:

1. Communicate only in ways that are kind and respectful.
2. Report threatening or discomfoting materials to a teacher.
3. Encourage others not to access, transmit, copy, or create mobile apps, websites, or other material with inappropriate information, content, ads, or any material that is not age or school appropriate.
4. Discourage and report any accessing, transmitting, copying, or creating of material that violates the school's code of conduct (such as messages/ content that are pornographic, threatening, rude, discriminatory, or meant to harass).
5. Discourage and report any online acts that are criminal or violate the school's code of conduct.
6. Use another student's device only when specifically permitted by that student and with the permission of a school administrator or teacher.
7. Avoid spam, chain letters, or other mass unsolicited mailings.
8. Refrain from involvement in buying, selling, advertising or other businesses.

Accounts & Passwords

1. Accounts and passwords are assigned to individual users and are not to be shared. Users are solely responsible for all functions performed from their assigned accounts and passwords.
2. Using another person's accounts and passwords, with or without the person's permission, is a serious violation.
3. Users should avoid, discourage or report any attempts to crack, copy and/or capture another person's computer password or email account.

Email, Web and Learning & Management Systems

The following conduct and actions are strictly prohibited:

1. Sending/ posting of pornography or defamatory materials/ messages.
2. Sending forged email or posting forged messages, impersonating another person or sending email anonymously.
3. Making changes to one's personal learning device's system configuration that would interfere with the school's management and monitoring systems.
4. Flooding a user or a site with a very large volume of email.

Students must ensure the safety of their own devices by doing the following:

1. Be responsible and exercise care in carrying and using their devices.
2. Ensure that all classroom doors are locked whenever the class has to move to another venue for lessons.
3. Report any suspicious character inside or near the classroom to any teacher or at the General Office.
4. Secure their devices and not leave them in the school premises overnight.

Students must ensure that their devices have sufficient battery life by doing the following:

1. Charge the technology devices fully before coming to school.

Violations of the above policies, regulations, or school rules involving a student's personal electronic device may result in the loss of use of the device in school and/ or disciplinary action. The school reserves the right to inspect a student's personal electronic device if there is reason to believe that the student has violated board policies, regulations, school rules or has engaged in other misconduct while using their personal electronic device. Any search will be conducted in compliance with school policies.

