



Radin Mas Primary School

A School Where All Work Hard, Play Hard and Make A Mark

Sep 2020

Dear Parents/ Guardians,

P1 (2021) e-ORIENTATION DAY AND ADMINISTRATIVE SESSION

1. Welcome to Radin Mas Primary School (RMPS). We are pleased that you have chosen to enrol your child with us and we look forward to the beginning of a meaningful partnership with you as your child embarks on an exciting journey ahead in Primary One (2021).

In view of the current Covid-19 situation, the P1 Orientation and Administrative Day will be done separately. The Orientation Day will be held online, over a Zoom session on Mon, 9.11.2020 and the Administrative Day will be done in person with a fixed schedule.

2. We would like to update parents/ guardians on the series of events for our P1 (2021) parents/ students.

Date	Event
Thu, 01.10.2020 to Fri, 23.10.2020	<p>Completion of the following:</p> <p>(i) Student Information and Questions for the Questions & Answers segment on e-Orientation Day via the link https://go.gov.sg/rmpsp1data</p> <p>(ii) The Health Promotion Board (HPB) provides free health services, such as screening, immunisation and dental checks for students in school during school hours. Your consent is required for your child to benefit from these health services. Please access HPB's Child Consent Portal using the link provided below, and login with your SingPass to give your consent. For further information, please refer to HPB's FAQs using the same link. https://childconsent.hpb.gov.sg/ship/process/SHIP/OnlineChildConsentPortal</p>
Fri, 09.10.2020	<p>Please download the Parents Gateway Mobile App via the Apple App Store or Google Play Store to your smartphone and enable 'Allow Notifications' to receive push notifications. We will disseminate subsequent information via Parents Gateway.</p> <p>Parents Gateway is a mobile app developed by MOE to support parents' involvement in their child's educational journey. The app enables you to receive information from the school and perform a range of administrative functions such as giving consent for school programmes and activities, and declaring travel plans. Upon successful download, the app will guide you through a simple one-time onboarding process. Parents can use their SingPass accounts, SMS 2FA or OneKey Token to gain access to Parents Gateway.</p>
Tue, 27.10.2020 to Thu, 19.11.2020	<p>Scheduled P1 Administrative Sessions (Face to Face session). See point 4 for more details.</p>
Fri, 6.11.2020	<p>Release of Zoom Details on the P1 e-Orientation Day via Parents Gateway. See point 3 for more details</p>
Mon, 9.11.2020	P1 e-Orientation Day Zoom Session for Parents and Students
Mon, 30.11.2020	Last day to register for School Bus Transport Service and School-Based Student Care Service
Dec 2020	<p>Release of Class for 2021 via Parents Gateway</p> <p>Release of results for Financial Application Scheme (FAS) application via phonecall</p> <p>The School-Based Student Care Centre, ACE@Work Enrichment Pte Ltd, will inform parents of confirmation of status of application via phonecall</p>
After Fri, 25.12.2020	Release of confirmation of school bus registration with details of Pick-up/ Drop off points and timings by bus operator, Gek Teck Transport Service via phonecall or SMS





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3. P1 e-Orientation Day

The e-Orientation Day will be conducted on the Mon, 09.11.2020 from 2.00 pm to 3.30 pm over Zoom for both students and parents. The e-Orientation Day aims to help parents and their children get to know RMPS and transit smoothly to primary school life.

The Zoom Meeting details will be sent to you by Fri, 06.11.2020. Please keep the meeting link and password to yourselves and do not publish these details on publicly accessible platforms. Please refer to attached guide for parents on how to use Zoom.

Time	Activity	Notes
1.50 pm	Admit parents into Zoom meeting	Please join the meeting using your child/s name.
2.00 pm	Welcome Principal's Address Year Head's (Lower Primary) Address	Target audience: Parents
2.35 pm	Getting to know you e-School tour and Programmes Quiz	Target audience: Students (Students will be placed in breakout rooms)
3.15 pm	Questions & Answers	Parents' queries from the survey will be addressed.
3.30 pm	End of session	

4. P1 Administrative Session

Your schedule to come to RMPS to complete the necessary administrative matters is **reflected on the cover page**. You are strongly encouraged to keep to your assigned date and time as there are limited slots available per day. Do contact the school at 62733937 should you not be available on the assigned date and time. We regret to inform you that if you miss your slot by more than 5 minutes, we would have to reschedule you to another day.

You are required to wear a surgical mask at all times, as per the requirements of Ministry of Health, when you are on the school premises. Please note that a face shield alone is not acceptable. You must undergo compulsory temperature screening and to complete the Visitor Self Declaration form at the Security Guard Post before entry. You are also required to use SafeEntry to check in and out of the school.

Please note that entry into the school will not be allowed under the following instances:

- Parent/ Guardian with any overseas travel history in the past 14 days.
- Parent/ Guardian with presence of any cough, fever (38.0 °C and above), flu, shortness of breath and related symptoms.
- Parent/ Guardian who have any adult household member at home who is on Home Quarantine Order (HQP) or on Stay Home Notice (SHN).
- Parent/ Guardian who have been in contact with foreign worker quarantine dormitories in Singapore.

You are to observe safe distancing when you are on the school premises. The school serves the right to request visitors found not complying with the above protocols to leave the premises. These enhanced measures will be enforced until further notice, in accordance with advisories from the Ministry of Education.

Your child is **not required** to attend this session. Due to safety reasons, **only 1 parent** is allowed to attend the session. For those who are driving, we seek your understanding to park at Blk 108 and Blk 112 public carparks and enter the school via the Bukit Purmei Avenue side gate.





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Parent/ Guardian is to complete the following forms on that day.

S/N	DESCRIPTION	REMARKS
1	MOE PUPIL DATA FORM (HARDCOPY)	Please ensure that all the required fields, including your signature, are completed. The processing of the forms will be delayed should there be any incorrect/ unclear information.
2	GIRO AND EDUSAVE APPLICATION FORMS (HARDCOPY/ ONLINE)	Please take note that you would need the bank account number from which miscellaneous/ school fees would be deducted. Delay in submission of the GIRO form will result in a delay in the 1 st GIRO deduction in February 2021.
3	INDIVIDUAL STUDENT DETAIL FORM	Please ensure that all the required fields, including your signature, are completed.

Please note that you will receive the following during the P1 Administrative Session:

S/N	DESCRIPTION	REMARKS
1	2021 P1 BOOKLIST	You are to purchase your books and uniforms online . Links are available in the booklist.
2	SCHOOL BUS ONLINE REGISTRATION FORM	Please register your interest for the school bus service via the link provided in the bus registration form by 30.11.2020.
3	RMPS P1 2021 NOTIFICATION	RMPS administration and operations details.
4	OPTIONAL FORMS (upon request)	1. Financial Assistance Form 2. Application for Student Care Centre

We would be collecting a ParentLink (PL) fee of **\$10.00 per child**, as payment for your child's six years primary school journey with RMPS ParentLink. This includes, but not limited to, participation in PL activities for both parents and students, receiving gifts and etc. The payment will be for all incoming P1 kids regardless if they have siblings in the school. There will not be any receipts for the collection.

Parent/ Guardian is to bring the following document for verification.

S/N	DESCRIPTION
1	Both Parents' Original NRIC
2	Child's Original Birth Certificate
3	Child's Original Immunisation Certificate
4	Any other document ie Application to offer Non-Mother Tongue Language (Chinese/ Malay/ Tamil) – School results (past 2 years) including pre-school results

Yours Sincerely,

Mr Muhammad Farizal Bin Umar Effendi
Principal



